

Corporate Governance and Standards Committee Report

Ward(s) affected: n/a

Report of Director of Resources

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Corporate Governance and Standards Committee Work Programme

Recommendation

That the Committee considers and approves its updated work programme for the remainder of the 2017-18 municipal year, as detailed in Appendix 1 to this report.

Reason for recommendations:

To allow the Committee to maintain and update its work programme.

1. Purpose of report

1.1 To enable the Committee to keep its work programme updated.

2. Updated work programme

2.1 The Committee's updated work programme for the remainder of the 2017-18 municipal year is set out in Appendix 1 to this report. The timing of the reports contained in the work programme is subject to change, in consultation with the chairman. The items to be considered include decisions to be made by the Executive and/or full Council, with consideration of any comments or recommendations made by this Committee.

3. Financial Implications

3.1 There are no financial implications arising directly from this report.

4. Legal Implications

4.1 There are no legal implications arising directly from this report.

5. Human Resource Implications

5.1 There are no human resources implications arising directly from this report.

6. Background Papers

- Guildford Borough Council Forward Plan
- Corporate Management Team Forward Plan

7. Appendices

Appendix 1: Corporate Governance and Standards Committee updated work programme for the remainder of the 2017-18 municipal year

Corporate Governance and Standards Committee
Draft Work Programme for the remainder of the 2017-18 municipal year

18 January 2018

| Subject | Details of decision to be taken | Decision to be taken by | Contact Officer |
|---------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|-----------------------------------|
| Treasury Management Strategy Annual Strategy Report 2018-2019 and treasury prudential indicators 2018-19 to 2022-23 | To recommend to Council the adoption of the revised Treasury Management Annual Strategy and prudential indicators | Executive Council | Victoria Worsfold 01483 444834 |
| Financial Monitoring 2017-18 Period 8 (April to November 2017) | To note the results of the Council's financial monitoring for the period April to November 2017 | Corporate Governance and Standards Committee | Claire Morris 01483 444827 |
| Annual report of the Monitoring Officer regarding misconduct allegations | (1) To note the cases dealt with; and (2) To advise the Monitoring Officer of any areas of concern upon which they would like further information and/or further work carried out. | Corporate Governance and Standards Committee | Sarah White 01483 444069 |
| Freedom of Information Compliance - Annual Report 2017 | To consider the annual report on the Council's performance in dealing with Freedom of Information requests in 2017. | Corporate Governance and Standards Committee | Ciaran Ward 01483 444072 |
| General Data Protection Regulation (GDPR) | To consider a report on progress with compliance with the GDPR | Corporate Governance and Standards Committee | Joyce Hamilton 01483 444053 |
| Single Equality Scheme and Action Plan | To review the Single Equality Scheme and Action Plan for 2012-15 | Corporate Governance and Standards Committee | Lucy Richards 01483 444013 |

29 March 2018

| Subject | Details of decision to be taken | Decision to be taken by | Contact Officer |
|----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--------------------------------|
| Discussions with those charged with governance | To agree the Committee's response to the external auditor's audit plan for 2017-18 | Corporate Governance and Standards Committee | Claire Morris 01483 444827 |
| General Data Protection Regulation (GDPR) | To consider a report on progress with compliance with the GDPR | Corporate Governance and Standards Committee | Joyce Hamilton 01483 444053 |
| External Audit Plan and Audit Update 2017-18 | To approve the external audit plan for 2017-18, and to note the content of the External Auditor's update report and make any appropriate comments. | Corporate Governance and Standards Committee | Claire Morris 01483 444827 |
| Financial Monitoring 2017-18 Period 10 (April 2017 to January 2018) | To note the results of the Council's financial monitoring for the period April 2017 to January 2018 | Corporate Governance and Standards Committee | Claire Morris 01483 444827 |
| Review of Arrangements for dealing with allegations of misconduct by councillors | To consider the outcome of the review of the Arrangements in the light of the first full hearing in September 2017 | Corporate Governance and Standards Committee | Monitoring Officer |